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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 5**  **Date: January 20, 2020 Time: 1 pm – 2 pm**  **Location: George Brown Cafeteria** |  |  |  |
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| Attendees: | Team member 1: Elder Guerra  Team member 2: Robert Slezak |  |  |  |
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| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Working together on development of Ionic pages. | Everybody | Jan 20 2020 | Jan 20 2020 |
| Next meeting date | Date: January 21, 2020  Time: 10 am – 12 pm  Location: George Brown C410  Agenda: Continue work on project  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |

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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 6**  **Date: January 21, 2020 Time: 10 am – 12 pm**  **Location: George Brown C410** |  |  |  |
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| Attendees: | Team member 1: Elder Guerra  Team member 2: Robert Slezak |  |  |  |
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| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Fixing issues with Ionic pages | Everybody | Jan 21 2020 | Jan 21 2020 |
| Next meeting date | Date: January 28, 2020  Time: 1 pm – 2 pm  Location: George Brown Cafeteria  Agenda: Discuss Alan’s return from surgery and how to catch up backlog of tasks  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |

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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 7**  **Date: January 28, 2020 Time: 1 pm – 2 pm**  **Location: George Brown Cafeteria** |  |  |  |
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| Attendees: | Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |
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| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Discussed incomplete tasks from previous sprint due to surgery/illness. Worked on assigning tasks and getting team members up to speed. | Everybody | Jan 28 2020 | Jan 28 2020 |
| Next meeting date | Date: February 3, 2020  Time: 10 am – 2 pm  Location: George Brown Cafeteria  Agenda: Discuss everyone’s progress on assigned tasks and address any issues with development.  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |

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| **Team 06** | **Capstone Project II**  **Minutes of Meeting # 8**  **Date: February 3, 2020 Time: 10 am – 2 pm**  **Location: George Brown C410** |  |  |  |
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| Attendees: | Team member 1: Akwasi Himah  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |
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| **Agenda** | |  |  |  |
| **Item** | **Description** | **Responsibility** | **Planned Date** | **Actual Date** |
| Review of previous meeting | N/A |  |  |  |
| Status of Tasks as per previously assigned | Completed |  |  |  |
| Item # 1… | Assisting with Ionic development issues | Everybody | Feb 3 2020 | Feb 3 2020 |
| Next meeting date | Date: February 10, 2020  Time: 10 am – 2 pm  Location: George Brown Cafeteria  Agenda: Discuss progress on development and address any issues with development  **Signature:**  Team member 1: Akwasi Himah  Team member 2: Alan Pintor  Team member 3: Elder Guerra  Team member 4: Robert Slezak |  |  |  |